

## 140520 Celtic Energy report to Stamford EID

### RFP development

The draft RFP text and attachments are under review by the City. Celtic Energy Inc. (CEI) has addressed questions by both the Purchasing and legal departments. Attachment A – Technical Facility Profiles remains to be completed by filling in missing information in facility descriptions and utility data, and then compiled into one document. The deadline for completion of the draft is Friday June 6<sup>th</sup>, 2014.

The buildings to be included in the ESCO selection process include:

- Rippowam middle school
- Roxbury elementary school
- Stamford's government Center (SGC)
- Stamford high school
- Westhill high school

The Charter Oak Communities buildings adjacent to SGC (Clinton Manor and Post House) will be included to a limited extent in the ESCO selection process. The ESCOs will be provided with those buildings' electrical, mechanical and HVAC systems and utility data to inform microgrid planning, but the ESCOs will not survey interior loads (apartments, offices, *etc.*) for energy efficiency work.

Please note that the City may add any City or school buildings to the Investment Grade Audit (IGA) conducted by the selected ESCO, and choose from those IGA buildings which ones will be included in the Energy Services Agreement at the heart of the ESPC. As long as there is an ESPC project (with or without a microgrid), the City will not have to pay the ESCO's walk-away fee. The City may conduct additional phases of an ESPC in the future that include buildings that were in the original IGA.

### RFP and ESCO selection process schedule

- Friday June 6<sup>th</sup>: RFP finalization deadline
- Thursday June 17<sup>th</sup>: Release RFP to only 12 ESCOs pre-qualified by the State
- Thursday June 26<sup>th</sup>: Pre-bid meeting at SGC, initial tours of SGC and Charter Oak Communities buildings
- Friday June 27<sup>th</sup>: Initial tours of selection process schools
- Monday June 7<sup>th</sup> – Friday July 11<sup>th</sup>: ESCO access to schools, limited access to SGC & Charter Oak buildings
- Thursday July 24<sup>th</sup> (or possibly July 31<sup>st</sup>): Deadline for ESCO submittal of written questions
- Thursday July 31<sup>st</sup> (or possibly August 7<sup>th</sup>): Deadline for City (& CEI) response to ESCO questions
- Thursday Sep 4<sup>th</sup>: ESCO proposals due
- End of September: City selects ESCO
- IGA/ESPC project schedule:
  - Negotiation of IGA agreement: 1–3 months (October–December 2014)
  - ESCO conducts IGA: 3–6 months (November 2014–spring or summer 2015)
  - Estimated DEEP microgrid grant RFP Round 3 schedule: release spring 2014, due summer 2014?
  - City and ESCO negotiate Energy Services Agreement / ESPC: 1–3 months (earliest spring/latest fall 2015)
  - Construction: 12–18 months (summer or fall 2015–summer to winter 2016)